

F.No.3(2)/2024-G-(Tender-2024-2025)

Government of Pakistan

Law and Justice Division

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Bids Evaluation Report dated 26.08.2024

(As per Rule-35 of PPRA Rules-2004)

1	Name of Procuring Agency	Ministry of Law and Justice.	
2	Method of Procuring	Open competition through Tender Notice.	
3	Tenders	Category-I, II and 111 (a),(b) & (c)	
4	Title of Procurement	Cat-I Cat-II Cat-III (a) Cat-III (b)  Cat-III (c)	Stationery Misc. Store Items Original/Genuine Toners for Computer Printer. As per recommendation of Inspection/Technical Committee for the purchase of Original/Genuine Toners for Photostat Machines from authorized sole dealers. Original/Genuine Toners for Fax Machines.
5	Tender Inquiry No.		No.F.3(2)/2024-G -(Tender 2024-2025)
6	PPRA's Ref. TSE No.	TS543953E	
7	Date and Time of Bid Closing	Dated 16.08.2024 at 1100 Hrs.	
8	Date and Time of Bid Opening	Dated 16.08.2024 at 1130 Hrs.	
9	No. of total bids received	07	
10	Criteria for Bid(s) Evaluation	Very first time introduced mandatory mode of tender processing through EPADS by PPRA is main hurdle as the participants are not well oriented regarding this process and even PPRA itself sometimes appears helpless in addressing the difficulties. Thus, many bidders could not succeed in submitting their bids due to lack of basic knowledge of EPADS.  Out of the situation indulged, for proper comparison, better choice and selecting the most advantageous bid, the committee decided to visit the work place/location of firms for physical inspection at the spot by considering the ability and capability of the firm to recommend it for undertaking the task if assigned. The committee has extended its recommendations after deliberations and observations thereto <b>(F/A)</b> .	
11	Detail of Bid(s) Evaluation	As under.	

S #	Name of Bidder	Lowest Evaluated	Rejection and Acceptance of Bids under Rules 35 of PPRA Rules-2004
	<b>i) Cat-I Stationery</b>		
1	M/s Capital Stationers, Islamabad.	46 Items	Accepted under rule-36 (x)
	<b>Cat-II Misc. Store Items</b>		
2	M/s Capital Stationers, Islamabad.	15 Items	Accepted under rule-36 (x)
	<b>Cat-III (a) Original/Genuine Toners for Computer Printer.</b>		
3	M/s Capital Stationers, Islamabad.	11 Items	Accepted under rule-36 (x)
	<b>Cat-III (b) Original/Genuine Toners for Photocopier Machines.</b>		
4	M/s Apex Automation Solution, Islamabad.	02 Items	Accepted under rule-36 (x)

Any other additional/supporting information, the procuring agency may like to share.

Signature:

  
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**Muhammad Azam Gakhar**  
Section Officer  
Ministry of Law and Justice  
Government of Pakistan  
Islamabad

Official Stamp:

\*Standard Bidding Documents (SBD).

**Category-I Stationery Items and Category-II Misc. Store Items.**

S#	Name of Firms	Observations
1	M/s H&M Business Solution, Islamabad	As per address it is situated in far flung area of Said Puri Gate, Banni Chock, Rawalpindi. It is just an address to show the physical position of the firm but actually their exist no such firm. They also tried to win the tender by hook and crook even ignoring the market rate of the Items quoted i.e inappropriate, in practicable and infeasible to undertake. Further, there is no proper setup specifically to undertake the Stationery and Misc. Items.
2	M/s Capital Stationers, Islamabad.	Rates quoted by this firm falls at second position but their setup is proper and fully able to meet the requisite demands being easily accessible in case of any emergent situation as it is situated very close to the Ministry.
3	M/s Sardar Tech, Islamabad	As per address it is situated in far flung area of Jinnah Garden, Islamabad. They crossed every limit to win the tender even market rate value of the Items i.e inappropriate in practicable and thus not feasible to undertake. Further, there is no proper setup specifically to undertake the stationery and Misc. Items. They are just dealing thereat as property dealers.

**Recommendations (Category-I & II):-**

In view of the observations given above the committee unanimously agreed to recommend M/s Capital Stationers, Islamabad for award of the bid for Stationery Items Category-I and Misc. Store Items Category-II.

**Category-III (a) Computer Printer Toners**

S#	Name of Firms	Observations
1	M/s IK Enterprises, Islamabad.	As per address it is not a specified workplace for the assignment and their expertise and experience is not enough known and there is no previous satisfactory repute for taking the assignment and the rates quoted are not workable. They simply tried to win the tender through artificial rates. Further, the rates quoted do not match with the market.
2	M/s ASM Enterprises, Rawalpindi.	M/s ASM Enterprises, Rawalpindi has supplied toners last year, however, his performance is not considered quite up to the mark as there are many internal complaints about the quality of toners. Office faced many problems in lingering with this firm so it may not be recommended again and seems appropriate to try other one. Further, its quoted rates are not workable they simply competed to win the bid unjustifiably as its rates quoted also do not match with the market.
3	M/s Capital Stationers, Islamabad.	Rates quoted by this firm falls at third position but their setup is proper and fully equipped with to meet the requisite demands being easily accessible in case of any emergent situation as it is situated very close to the Ministry and rates quoted are although higher than other but factually commensurate with the market rates.
4	M/s Sardar Tech, Islamabad.	As per address it is situated in far flung area of Jinnah Garden, Islamabad. They crossed every limit in quoting unimaginable high rates even ignoring market rate value of the Items i.e inappropriate, in practicable and thus not feasible to undertake. Further, there is no proper setup specifically to undertake the Computer Printer Toners. They are just dealing thereat as property dealers.

**Recommendations [Category-III (a):-**

In view of the observations given above after due consideration, the committee unanimously agreed to recommend M/s Capital Stationers, Islamabad for award of the bid for Computer Printers Toners Category-III (a).

**Category-III (b) Photostat Machine Toners**

S#	Name of Firms	Observations
1	M/s APEX Automation Solution, Islamabad.	<p>M/s Apex Automation Solution, Islamabad is now the sole dealer of Konica Minolta and Sharp Photostat Machines. The Committee discussed the previous year's experience. Genuine tonners were purchased direct from the authorized dealers which found cost effective in terms of less number of tonners utilized, being genuine. Each tonner produced specified numbers of copies and proved lower in cost of maintenance of machines. The Committee, this time also, recommended procuring genuine tonners from the authorized dealers M/s Apex Automation Solution, Islamabad. This procurement would ensure the prescribed life span and productivity of the machines. Therefore, it is advisable with respect to efficiency and efficacy.</p> <p>Accordingly, there is no need to deliberate above the other firms as these are not able to take up the assignment because they have quoted unreal and unworkable rates without compromising the work quality.</p>

**Recommendations [Category-III (b)]:-**

In view of the observations given above after due consideration, the committee unanimously agreed to recommend M/s Apex Automation Solution, Islamabad for award of the bid for Photostat Machine Toners Category-III (b).

**Category-III (c) Fax Machine Toners**

**Recommendations [Category-III (c)]:-**

In view of the deliberations on the subject Category-III (c) Fax Machine Toners, the committee unanimously agreed to recommend that there is no need to award the bid as use of Fax Machine has become obsolete.

  
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Muhammad Azam Gakhar  
Section Officer  
Ministry of Law and Justice  
Government of Pakistan  
Islamabad